

Vestry Minutes
Episcopal Church of the Transfiguration
June 26, 2018
7p.m.—Vestry Room
Approved by Vestry as Amended July 24, 2018

Vestry members in attendance: Bob Button, John Donaldson, Liberty Ford, Nancy Jagmin, Sheila Runnels MacLennan, Paul Sternweis, Bart Stockton, Julia Trizzino, and Evan Williams

Others in attendance: The Rev. Ginny Kivel, Deacon; Allison Murphy, Treasurer; Peggy Kwoka, Clerk; Jay Madrid, Chancellor; Sophie Lowrance, Parish Administrator; Liz Kerner-Wyse

Excused Absences: Betsey Hardman, Roy Heller, and Frank DeLizza

1. Opening Prayer: Julia Trizzino led the Vestry in the following prayer:

"The Ritual of the Summer Solstice Fire"

a fire or a simple candle flame may be used
Holy is this fire of midsummer's eve,
and holy are you O God,
who from your burning heart
drew forth a fiery ball
and flung it into space.

Your laughter shook the empty cosmos
and echoed again and again
until the darkness of space resounded
with your love and with fire.

You reached in again and drew forth fire
and seeded it like yeast
in each atom, plant and animal,
each bird, fish, man and woman.

And you gave us a special star, our sun,
aflame with a life-evoking energy
to make our planet green and fertile,
sun-soaked in your love.

As we celebrate this magic feast,
open our eyes to the countless wonders
and to the sparks of fire-life
that you have planted in each of us.

May this holy and magical night
be aglow with star-fire and God-light
as we once again begin
the sacred season of summer.

Amen+

NOTE: To dance about or to jump over the solstice fire was said in ancient times to be a cure for disease, a prevention against snake bites and a blessing.

2. Formation: Nancy Jagmin led the Vestry in a discussion of Romans 13:8-14 from the New Revised Standard and The Message.
3. Enthusiastic Episcopal Evangelist (EEE): The Vestry shared their evangelistic experiences since the last meeting.
4. Adoption of Minutes: Peggy Kwoka, Clerk. **MOTION: Evan Williams moved to adopt the minutes as amended—May 22, 2018. Bob Button seconded the motion. Motion carried.**
5. Treasurer's Report: Allison Murphy, Treasurer.
 - a. Bank statements have been fully reconciled through May of 2018
 - b. Total income year-to-date is \$812,714 and total expenses year-to-date are \$849,356.
 - c. Revenue is approximately \$60,000 worse than budget. Expenses are approximately \$40,000 worse than budget.
6. Budget, Finance & Administration: Bob Button, Chair.
 - a. Revenue – Total revenue through April is below budget by (\$59,985), with current year pledges \$53,889 below budget year to date.
 - b. May expenses were (\$39,818) over budget, with Outreach (\$14,922) and Capital Maintenance (\$21,459) being major factors. These are expected to be at their budgeted amounts at year end. As a result, the church currently has a deficit year to date of (\$91,140) comparing actual amounts vs. budgeted.
 - c. The committee has developed a preliminary proforma 2019 budget. This budget shows a shortfall of (\$161,277).
 - i. Assumptions are that revenue is flat and that a grant will be received from endowment for a specific identified item.
 - ii. Increase of \$63,000 for compensation of personnel based on an additional part-time Priest, a full time Youth Director/Welcoming Leader, and part-time Events Coordinator.
 - d. At the request of the Rector, the Committee is reviewing restricted account 8533 – Sabbatical Fund with a current balance of \$28,388, and whether its purpose and usage could be expanded to include other items, such as payments for family leave.
 - a. The church has received an inquiry from Landmark Dividend concerning purchase of the Verizon lease. John Donaldson recommend negotiation and also

offer the purchase opportunity to T-Mobile. Potentially, up to \$700k could be obtained to help build a new sacristy.

7. Building, Grounds & Technology: Liberty Ford, Chair.
 - a. Liberty Ford will meet with Nancy Jagmin the second week of July to develop a training plan for ushers and greeters so that they will have contact on Sundays. The training will be divided into usher teams, with team leaders presenting.
 - b. The committee will work with Rebecca Gingles to develop a visual display to highlight what's being done this year with each issue's capital maintenance line item. This will coordinate with Stewardship. They also plan to offer to parishioners a between-services tour of our facility – particularly the main building – to point out what's been done and what needs to be done.
8. Mission & Ministry: Julia Trizzino, Chair.
 - a. The Outreach committee is compiling a list of volunteer needs from all of the agencies the church supports. The plan is to include this information in an insert for newcomer packets.
 - b. At the July M&M meeting, the committee plans to strategize and discuss initial planning for a Pastoral Care Summit.
9. Rector's Report: The Rector and Sophie Lowrance, CAO.
 - a. Sophie Lowrance showed the new computer software, Realm.
 - b. An Office Assistant has been hired for the Summer.
10. Warden's Report:
 - a. In-gathering is scheduled for October 21, 2018. Fig Fest is planned to be held in the afternoon. A lead person is needed before requesting input.
 - b. The next Parish Council meeting has not yet been scheduled.
 - c. A summer party was discussed for Vestry and Staff in late July at Liz Kerner-Wyse's house.

11. Compline.

Meeting adjourned at 9:15pm.

Upcoming Events:

- 7/1 Ice Cream Social between services
- 7/24 Vestry Meeting
- 10/21 In-gathering and Fig Fest.
- 7/5 – 6 General Convention Votes
- 7/29 – Capital Discernment Committee information session between services

Respectfully submitted,

Peggy Kwoka
Clerk of the Vestry

**MOTION: Evan Williams moved to adopt the minutes as amended—May 22, 2018.
Bob Button seconded the motion. Motion carried.**