

Vestry Minutes
Episcopal Church of the Transfiguration
March 20, 2018, 2018
7p.m.—Vestry Room
Approved by the Vestry April 24, 2018

Vestry members in attendance: Frank DeLizza, Liberty Ford, Betsey Hardman, Roy Heller, Nancy Jagmin, Sheila Runnels MacLennan, Paul Sternweis, Julia Trizzino, and Bart Stockton.

Others in attendance: Casey Shobe +, Rector; Rev. Erin Jean Warde +, Associate Rector of Christian Formation; Sophie Lowrance, Parish Administrator; Allison Murphy, Treasurer; Liz Kerner, Head of Parish Council

Excused Absences: Bob Button, John Donaldson, and Evan Williams.

1. Opening Prayer: Frank DeLizza's offering deferred to Compline.
2. Formation: The Rev. Casey Shobe led the Vestry in a discussion of Romans 5:1-11 from the New Revised Standard and The Message.
3. Parish Episcopal School: No report: Dave Monaco, Head of School, was travelling.
4. Enthusiastic Episcopal Evangelist (EEE)
 - a. Bart Stockton and Liz Kerner shared examples of inviting people to the Easter services.
 - b. The Rector reminded us that our Easter services provide a great opportunity to invite guests.
5. Adoption of Minutes: Paul Sternweis, Senior Warden

MOTION: Julia Trizzino moved to adopt the Vestry minutes of February 27, 2018 as presented. Bart Stockton seconded. Motion carried.

6. Treasurer's Report: Allison Murphy, Treasurer.
 - a. Total income for February, 2018 is reported at \$78,377 and total expenses are \$145,451.
 - b. Realm is not recording things as anticipated; e.g., Pledges, loose plate, Parish Utility reimbursement are clearly not accurate; income numbers should be higher
 - c. Capturing on-line giving is problematic
 - d. Expense numbers look good
 - e. ACS to Realm transition has been difficult; it is anticipated that this will be rectified by the end of March
 - f. When available, Allison will send out revised financials
7. Budget, Finance & Administration

- a. BFA, which will meet on March 21, did not report.
 - b. Erin has requesting maintaining possession of her laptop, which is about 6 months old. Casey recommends that St. Luke's pay fair market value for Erin's computer
 - c. Erin will present a basic reimbursement cost for the books she will take with her for IRS reporting purposes.
 - d. Both of these are well-accepted practices for transitioning clergy.
8. Building, Grounds & Technology: Liberty Ford, Chair.

Liberty briefly summarized highlights in her report, e.g.,

- a. BGT is working with the Capital ad hoc Committee, clarifying the missions of the two groups
 - b. Bracken is providing critical information on maintenance needs
 - c. Capital ad hoc Committee is surveying parish organizations to assess their space needs
 - d. Men's' restroom being worked on
 - e. Earth Day observances are being planned
 - f. Coffee cup recycling efforts began last Sunday
 - g. Emergency response initiatives are underway
 - h. Lighting is now in place for the North parking lot
 - i. Condition of bell tower: Jay Madrid is sending AT&T a demand letter to facilitate movement on bell tower repairs
9. Mission & Ministry: Julia Trizzino, Chair.
- a. Management of files on Drop Box discussed; let Julia know if you would like to add your files to Drop Box
 - b. Liz Kerner attended the last meeting, reviewed plans to share strategic initiatives at April 7th; ask for inputs to engage them in discussion
 - c. Jodi reports that Outreach is working on a master calendar, in order to coordinate with Parish calendar; new members on that committee are working out well
 - d. Plans to encourage EEE and spiritual renewal with in ministry organizations as appropriate
 - e. Who should attend Pastoral Care Summit; wait until Shea returns from leave
 - f. Special projects: supporting the Welcoming Ministry; booklet on Parish organizations which Paul began last year

10. Rector's Report: The Rector and Chief Administrative Officer.

- a. Easter Loose Plate:
Noted: The Vestry affirmed by email vote the recommendation of the Outreach Committee to give the loose plate offering for Easter to two recipients:
Our Friends Place in honor of their 30th Anniversary, 2nd year in a row; serving vulnerable women
World Vision's Myanmar-Bangladesh Refugee Crisis project; currently the worst refugee crisis in the world; this population has no friendly neighbors supporting them; close to one million people impacted; furthers an existing

partnership, since World Vision visited our campus last year and about 40 parishioners sponsor children through the organization

- b. Fr. Casey requested Vestry signatures on Chris Rodgers diaconate ordination application; Chris is looking for a job upon his seminary graduation in May
- c. Clergy Search:
 - 1) Hired Rebecca Tankersley, currently Associate Rector at St. James, Dallas
 - 2) 18 years as an attorney before she went to seminary
 - 3) She starts in early May, roughly around May 1st; will not be public knowledge until after Easter
- d. Youth Minister (strategy):
 - 1) Bob Button, Allison Murphy and the Wardens met to consider the feasibility of funding a full-time clergy position with half-time responsibilities as Youth Minister. They determined that this could be done with only a modest increase in the long-term budget.
 - 2) The candidate Fr. Casey has been speaking with decided not to pursue our position.
 - 3) Fr. Casey has posted a full-time position with the same description in attempts to find a 3rd clergy to provide Youth Ministry as well as other needed functions within the parish.
 - 4) The Williams' will continue to serve as Youth Ministers through the end of the school year.
 - 5) Some of the dedicated volunteers would like to drop off of this ministry when it is feasible.

11. Wardens Report: Paul Sternweis, Sr. Warden and Nancy Jagmin, Jr. Warden.

- a. Resolution for National Convention not ready for Vestry signatures yet
- b. Thank you notes:

Couples who were taped for the video supporting gay marriage:

 - 1) Sandy Potter and Beth Hotchko - Allison
 - 2) Joel Martinson and David Reece - Julia
 - 3) Ted Clarkson and Mikey Whitman - Bart
- c. Welcome notes (not sure of these names)
 - 1) Matthew Nagel (goes by Macey?) - Liberty
 - 2) Robert and Karen Patten - Roy
- d. Fr. Casey reported on the filming of a quality video to support initiatives on the local use of Trial Use Marriage and Blessing Rites Contained in "Liturgical Resources I"
 - 1) Supportive Videographer, moved by the stories of those being interviewed
 - 2) Three cameras filming, allowing for professional quality editing
 - 3) Trying to make it tight, about 7 minutes total
 - 4) Possibly put the video on the Fig website
 - 5) Want to get this out sometime in April
 - 6) Funding for the base cost (\$1,000 each) is provided by us, the three other supporting parishes, and a donation from one of the featured couples; doesn't include hosting fee or any other costs surrounding broader use

12. Meeting adjourned at 8:25 pm followed by Compline led by the rector.

13. Compline

- a. Frank deLizza read Collect 111 for the Stewardship of Creation

MOTION: Following the meeting, Paul Sternweis moved by e-mail that funds remaining as of April 12, 2018, in RA 8446, Ministry funds for use by EJW, be sent to St. Luke's Episcopal Church in Ada, Oklahoma, for equivalent use by their new rector, Mother Erin Warde. Nancy Jagmin seconded. Motion carried.

Respectfully submitted,

Nancy Jagmin for Peggy Kwoka, Clerk



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